

Instructions for weighing

If you have a project number or the name of the project choose the left column, if you don't have a project or order number choose the right column please. In case of questions you can always call us at **020-456 000** or **020-457 000** and we will help you out.

Weighing when you have picked up material and have a project number or project name

Step 1:
Hold your card against the under the screen.



Step 2:
Choose correct tare combination. Either truck, trailer, truck + trailer or no tare (temporary tare).

Step 3:
Select method '**Known order**' and enter the project number. e.g. 0300-AXXXXXX

Step 4:
Make sure it is the right project number before you continue to the next step.

Step 5:
If '**Agreement row**' pops up just choose '**Use agreement**' on the right.

Step 6:
Select the direction of delivery, always '**outbound**' whenever you get material.

Step 7:
Search article; either by typing in the name or the fraction, e.g. 16 to pick 0/16 and make sure you're choosing the right article.

Step 8:
Enter reference (littera), this part is optional and you can also leave it empty. Press '**Done**' to continue.

Step 9:
Double check all the information before you press '**Ok**' to confirm.

Step 10:
Take your receipt. Now you're done with the weighing. Have a nice day!

Weighing when you have picked up material and you don't have a project or order number

Step 1:
Hold your card against the symbol under the screen.



Step 2:
Choose correct tare combination. Either truck, trailer, truck + trailer or no tare (temporary tare).

Step 3:
Select method '**Search customer order**' and search for the customer name.

Step 4:
Make sure it is the right customer before you continue to the next step.

Step 5:
If there is a sales agreement that matches your order choose it and if not, choose '**Templ. Order**' on the right.

Step 6:
Select the direction of delivery, always '**outbound**' whenever you get material.

Step 7:
Search article, either by typing in the name or the fraction, ex. 16 to pick 0/16 and make sure you're choosing the right article.

Step 8:
Enter reference (littera), this part is optional and you can also leave it empty. Press '**Done**' to continue.

Step 9:
Double check all the information before you press '**Ok**' to confirm.

Step 10:
Take your receipt. Now you're done with the weighing. Have a nice day!